







## FILE NAMING CONVENTION 20180918\_" year month day "01\_" Week of class "00100-" Agenda ID "00200-" Devotion ID "003xx-" Open, Syllabus, logs etc "00400-" Assignment HW "00410-" HW – post review "00450-" Project Definition "00500-" Quiz/Exam Prep Review "00525-" Quiz/Exam Post Review "00550-" Quiz/Exam Post Review "00600-" Lectures and later (+100 lecture segments, +5 info/q&a) "01000-" Study Guide Questions Discussion(s)